

The Town of Greater Napanee  
2022 Budget



	2021	2022
<b>General Government</b>		
Admin Revenues	(2,900,851)	(2,769,515)
Admin	1,121,257	300,707
Executive Office	0	307,823
Finance	460,784	757,365
Council	227,013	210,327
<b>Total General Government</b>	<b>(1,091,798)</b>	<b>(1,193,294)</b>
<b>Corporate Services</b>		
Communications	0	126,067
Human Resources	143,961	255,700
Information Technology	478,639	687,998
Clerk	445,355	399,143
By Law	51,084	85,867
Parking	28,702	48,015
Animal Control	64,932	69,669
Crossing Guards	21,833	21,707
Programming	53,685	47,357
Minor Ball	1,870	1,516
Public Celebrations	69,265	55,809
Community Economic Development	143,449	216,230
Parks and Facilities	1,802,143	1,566,734
Cemeteries	126,434	181,102
<b>Total Corporate Services</b>	<b>3,431,354</b>	<b>3,762,915</b>
<b>Protective Services</b>		
Fire	2,120,096	1,806,685
OPP	4,061,226	3,946,357
Conservation Authority	195,916	217,592
<b>Total Protective Services</b>	<b>6,377,238</b>	<b>5,970,634</b>
<b>Development Services Services</b>		
Building	94,419	81,758
Planning	248,046	281,527
<b>Total Development Services</b>	<b>342,466</b>	<b>363,286</b>

**Infrastructure Services**

Solid Waste	667,130	747,977
Roads Operations	3,140,979	3,251,302
Winter Maintenance	546,470	543,912
County Roads	(991,182)	(1,011,006)
<b>Total Infrastructure Services</b>	<b>3,363,397</b>	<b>3,532,184</b>

Growth	(260,000)	(95,000)
Safe Restart	(446,400)	(239,349)
<b>Total Other</b>	<b>(706,400)</b>	<b>(334,349)</b>

<b>Total Operating</b>	<b>11,716,256</b>	<b>12,101,377</b>
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**Long Term Debt**

OPG Settlement	15,750	17,500
SPC Debenture	550,000	550,000
OMEIFA Strathcona Road Work	140,745	140,745
South Shore Road	97,458	97,458
Roblin Fire Hall	33,488	33,488
Unfinanced Capital Projects	74,251	74,251
<b>Total Long Term Debt</b>	<b>911,692</b>	<b>913,442</b>

**Capital Budget**

Fleet	239,619	244,494
Equipment	40,500	41,310
<b>Capital Tax Based</b>	<b>679,086</b>	<b>684,771</b>

<b>Total Tax Levy Required</b>	<b>13,307,033</b>	<b>13,699,590</b>
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<b>Change \$</b>	<b>392,557</b>
<b>Change %</b>	<b>2.95%</b>

The Town of Greater Napanee  
2022 Capital Budget



DESCRIPTION	Project Cost Estimate	Provincial Funding	Federal Funding	Development Charges	Tax Based Reserves	Utilities Based Reserves
<b>GENERAL GOVERNMENT</b>						
Budget and Reporting Software	74,900	(48,685)			(26,215)	
Document Management System	25,000				(25,000)	
Council iPad Replacement	12,000				(12,000)	
Firewall and Accesspoint Refreshment	50,000				(50,000)	
SPC Fiber Installation	50,000				(50,000)	
Town Hall AV Replacement	30,000				(30,000)	
<b>General Government Total</b>	<b>241,900</b>	<b>(48,685)</b>			<b>(193,215)</b>	
<b>PROTECTION SERVICES</b>						
Personal Protective Equipment	36,544				(36,544)	
Fire Minor Capital Equipment	53,140				(53,140)	
Rural Water Supply	35,000			(35,000)		
Live Fire Training Facility	55,000				(55,000)	
Fire Boat	80,000			(80,000)		
Station 1 Parking Lot Renewal	80,000				(80,000)	
<b>Protection Services Total</b>	<b>339,684</b>			<b>(115,000)</b>	<b>(224,684)</b>	
<b>TRANSPORTATION</b>						
Selby Works Yard Concrete Floor	21,000				(21,000)	
Salt Storage Cover	30,000				(30,000)	
Mechanics Bay Air Conditioner	12,000				(12,000)	
Public Works Trailer	10,000				(10,000)	
Big Creek Street - DST	351,000	(351,000)				
Abrams Road - DST	247,000	(247,000)				
Little Creek Road - DST	61,000	(61,000)				
Denison Rd - DST	23,000	(8,666)	(14,334)			
McDonald Crescent - DST	6,000		(6,000)			
Townline Road - SST	24,000		(24,000)			
Bayshore Road - SST	103,000		(103,000)			
Sharps Corner Road - SST	33,000		(33,000)			
Drive-In Road - SST	25,000		(25,000)			
Bridge Street - Micro Surface	404,000		(298,683)		(105,317)	
Bridge Street - Reconstruction	710,000				(710,000)	
Richard Street - Reconstruction	1,493,000				(1,493,000)	
Shoreline Crescent - Reconstruction	146,000				(146,000)	
<b>Roads Total</b>	<b>3,699,000</b>	<b>(667,666)</b>	<b>(504,017)</b>		<b>(2,527,317)</b>	
<b>ENVIROMENTAL</b>						
Bridge Street - Reconstruction	580,000					(580,000)
Richard Street - Reconstruction	1,182,000					(1,182,000)
Shoreline Crescent - Reconstruction	17,000					(17,000)
Soak Away Pit Replacement SHS	25,000					(25,000)
Seacan Purchase	12,000					(12,000)
Water Meter Replacement	80,000					(80,000)
<b>Enviromental Total</b>	<b>1,896,000</b>					<b>(1,896,000)</b>
<b>PARKS AND FACILITIES</b>						
Zero-Turn Lawn Mowers (2)	45,000				(45,000)	
Trailer - 16' Galvanized 14,000 lbs	10,000				(10,000)	
<b>Parks and Faciliites Total</b>	<b>55,000</b>				<b>(55,000)</b>	
<b>CEMETERIES</b>						
Zero Turn Mowers	40,000				(40,000)	
Compact Tractor	50,000				(50,000)	
Columbaria	56,194				(56,194)	
<b>Parks and Faciliites Total</b>	<b>146,194</b>				<b>(146,194)</b>	
<b>Coprporate Total</b>	<b>6,377,778</b>	<b>(716,351)</b>	<b>(504,017)</b>	<b>(115,000)</b>	<b>(3,146,410)</b>	<b>(1,896,000)</b>

**The Corporation of the Town of Greater Napanee  
By-law No. 2021-0059**

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**A By-law to Adopt the 2022 Greater Napanee Utilities Water and Sewer Services Operating and Capital Budgets and the 2022 Impost Fees and to Amend By-law No. 2011-07 (A By-law Respecting Water and Sewage Service Charges in the Town of Greater Napanee), as amended**

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**WHEREAS** The Corporation of The Town of Greater Napanee (the "Town") owns, operates and maintains the A.L. Dafoe Water Works and the Sandhurst Shores Water Works;

**AND WHEREAS** the Town owns, operates and maintains the Greater Napanee Sewage Works;

**AND WHEREAS** Section 11(3) of the *Municipal Act, 2001*, S.O. 2001, Chapter 25 authorizes the Town to pass by-laws respecting public utilities that includes water and sewage works and services;

**AND WHEREAS** Section 391(1) and (2) of the *Municipal Act, 2001*, authorizes the Town to pass by-laws imposing fees or charges on any class of persons for services or activities provided or done by or on behalf of the Town and for capital costs payable by the Town for sewage and water services which the Town will provide to those persons after the fees and charges are imposed;

**AND WHEREAS** Council of the Town passed By-law No. 2011-07, being a by-law respecting water and sewage service charges in the Town of Greater Napanee on January 25, 2011, as amended;

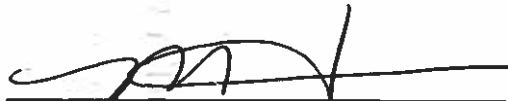
**AND WHEREAS** Council deems it expedient to amend the said by-law to modify fees charged for water and sewage services;

**NOW THEREFORE** the Council of The Corporation of the Town of Greater Napanee hereby enacts as follows:

1. That the 2022 Greater Napanee Utilities Operating and Capital Budgets, attached hereto as Schedule 'A' to this by-law, be hereby adopted.
2. That the 2022 Greater Napanee Utilities Impost Rates, attached hereto as Schedule 'B' to this by-law, be hereby adopted.
3. That Schedule 'C' of Bylaw No. 2021-0001, formerly Schedules 1, 2, 3 and 4 to By-law No. 2011-07 - Water Service Charges, as amended, be replaced with Schedule 'C' 2022 Rate Schedule Summary attached hereto and forming part of this by-law.

4. That any by-law or part thereof that conflicts with this by-law shall be hereby repealed.
5. This by-law shall come into force and take effect on the date it is finally passed.

Read a first and second time and finally passed this 14th day of December, 2021.



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Marg Isbester, Mayor




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Jessica Walters, Clerk


**Schedule 'A' to By-law No. 2021-0059  
2022 Greater Napanee Utilities Operating and Capital Budgets (Pages 3 to 6)**

 Town of Greater Napanee 2022 Draft Budget	2021 Budget	Projected Ending Balance	2022 Budget
<b>Utilities Projected Revenues</b>			
Sewer Charges - Commercial	-600,000	-668,788	-682,164
Sewer Charges - Residential	-1,195,014	-1,266,036	-1,291,356
Water Charges - Commercial	-730,000	-783,863	-799,541
Water Charges - Residential	-1,089,610	-1,150,508	-1,173,518
Penalty and Interest	-45,900	-54,842	-55,938
Hydrants, Sprinklers, Sump Pumps	-48,274	-49,073	-25,000
Capital Surcharge	-1,222,736	-1,246,331	-2,542,516
Maintenance Surcharge	-1,222,736	-1,246,331	0
Grant - Federal	-1,000,000	0	-600,000
Cost Recovered Termination/Restorat	-15,300	-16,481	-16,810
Cost Recovered - Camera Inspection	-1,530	-1,753	-1,788
Special Recoveries	-1,836	-3,335	-1,873
Environmental Programs	-70,000	-96,420	-71,400
Septic and Leachate	-200,000	-192,022	-195,862
Cost Recovered - Hydro	-1,224	-900	-918
Cost Recovered - Meter Sales	-25,000	-25,000	-25,000
<b>Total Utilities Projected Revenues</b>	<b>-7,469,160</b>	<b>-6,801,682</b>	<b>-7,483,684</b>

<b>Utilities Salaries &amp; Benefits</b>			
Wages and Benefits	1,803,839	1,776,936	1,842,649
<b>Total Utilities Salaries &amp; Benefits</b>	<b>1,803,839</b>	<b>1,776,936</b>	<b>1,842,649</b>


 <b>Town of Greater Napanee 2022 Draft Budget</b>		2021 Budget	Projected Ending Balance	2022 Budget
<b>Utilities Operating Expenditures</b>				
Administrative Expenses		319,693	314,143	350,192
Transfer to Reserves		3,938,358	3,926,632	3,798,721
Utilities Garage (equipment, vehicles, JH&S)		95,390	73,754	100,500
Wastewater Treatment - Water Pollution Control Plant (WPCP)		436,860	447,264	482,209
Wastewater Collection - Flushing		30,000	30,000	30,000
Wastewater Collection - Mains		50,250	32,600	50,250
Wastewater Collection - Clarksville LS		3,280	1,971	3,280
Wastewater Collection - Grange LS		4,750	3,625	4,950
Wastewater Collection - Dundas LS		13,740	14,979	13,740
Wastewater Collection - Hwy 41 LS		11,930	13,720	11,930
Wastewater Collection - Napier LS		1,000	750	1,000
Wastewater Collection - Victoria LS		5,625	5,181	5,690
Water Treatment - Lagoons		95,000	95,000	95,000
Wastewater Collection - Jim Kimmitt LS		2,240	2,781	2,940
Wastewater Collection - EnviroPark Station		5,000	4,312	5,600
Wastewater Collection - Sewer Service Repairs		46,200	35,753	46,200
Water Distribution - Watermains		59,850	57,300	59,850
Water Distribution - Water Meters		4,750	4,236	4,750
Water Distribution - Bulk Loading Station		1,750	1,870	1,950
Quarry		9,810	8,726	8,988
Water Distribution - Reservoir		2,900	2,765	3,100
Water Distribution - Tower		6,520	5,629	6,555
Water Treatment - A.L. Dafoe		269,525	248,286	284,590
Water Distribution Branden BS		22,250	16,804	22,250
Water Treatment - Lake Station		96,250	93,989	97,250

Water Distribution - McCabe BS	5,700	5,105	5,700
Water Distribution - Treated Water Storage Tank	3,200	3,468	3,200
Water Treatment - Sandhurst Shores	62,350	60,554	62,350
Water Distribution - Water Service Repairs	55,200	38,000	55,200
Water Distribution - Hydrants	5,950	9,636	5,950
<b>Total Utilities Operating Expenses</b>	<b>1,726,963</b>	<b>1,632,409</b>	<b>1,842,314</b>

 <b>Town of Greater Napanee 2022 Draft Budget</b>			
<b>Utilities Capital Expenditures</b>			
Inground Works (including engineering)	837,840	837,480	1,789,453
A.L. Dafoe DWS: Raw Water Reservoir Liner Replacement	254,400	0	254,400
A.L. Dafoe DWS: (Secondary Intake) Raw Water Line	150,000	150,000	
A.L. Dafoe DWS: (Secondary Intake) Improvements	125,000	0	
Drive-In Road Watermain Replacement	152,640	152,640	
A.L. Dafoe DWS: Pumps, Equipment & Building Maintenance	78,500	49,000	
Sandhurst Shores DWS: Pumps, Equipment & Building Maintenance	21,000	19,000	
Water Meter Purchase	115,000	114,317	80,000
WPCP Upgrades	2,000,000	513,845	1,200,000
Water Pollution Control Plant: Pumps, Equipment & Building Maintenance	28,000	26,966	
Grange Lift Station - Spare Pump	21,000	20,920	
Office Renovations - 45 Commercial Court	40,704	0	
Vehicle Replacement - Ford Escape #12-47	45,000	33,350	
Maintenance Parts Storage			12,000
Sandhurst Shores DWS: Residuals Process Upgrades			25,000
<b>Total Capital Expenses</b>	<b>3,869,084</b>	<b>1,917,518</b>	<b>3,360,853</b>



**Utilities Budget Summary**

	2021 Budget	Projected Ending Balance	2022 Budget
 <p><b>Town of Greater Napanee 2022 Draft Budget</b></p>			
Operating Expenditures	\$1,726,963	\$1,632,409	\$1,842,314
Salaries and Benefits	\$1,803,839	\$1,776,936	\$1,842,649
Capital Expenditures	\$3,869,084	\$1,917,518	\$3,360,853
<b>Total Budget</b>	<b>\$7,399,886</b>	<b>\$5,326,862</b>	<b>\$7,045,817</b>
Revenue	\$7,469,160	\$6,801,682	\$7,483,684
Surplus to Reserves	<b>-\$69,274</b>	<b>-\$1,474,820</b>	<b>-\$437,867</b>

**Schedule 'B' to By-law No. 2021-0059****Greater Napanee Utilities  
2022 Impost Rates**

<b>Residential</b>	<b>Water and Sewer Rates</b>
Each dwelling unit of a building with three or less dwelling units	\$4770.25/dwelling unit
First three dwelling units of a building have four or more dwelling units	\$14,310.77
Each additional dwelling unit of a building with four or more dwelling units larger than 93 m <sup>2</sup>	\$4,294.48/dwelling unit
Each additional dwelling unit of a building with four or more dwelling units of 70 m <sup>2</sup> to 93m <sup>2</sup>	\$3,818.71/dwelling unit
Each additional dwelling unit of a building with four or more dwelling units smaller than 70 m <sup>2</sup>	\$3,342.94/dwelling unit
Each dwelling unit of a building subsidized and constructed exclusively for senior citizens	\$2,441.47/dwelling unit
Mobile homes	\$2,441.47/pad

<b>Non Residential, Commercial, Industrial, Institutional and Educational</b>	<b>Water and Sewer Rates</b>
(the rates below apply to floor space below ground level with public access)	
Each institutional bed	\$1,433.58/bed
Each hotel or Motel like accommodation (note that areas used as lobbies, offices, fitness facilities and commercial space are subject to commercial rates.)	\$913.98/bedroom
Floor area up to 1,850 m <sup>2</sup> including space below ground level with public access	\$9.58/m <sup>2</sup>
Additional floor area between 1,850 m <sup>2</sup> and 3,700 m <sup>2</sup> including space below ground level with public access	\$4.81/m <sup>2</sup>
Additional floor area greater than 3700 m <sup>2</sup> including space below ground level with public access	\$2.45/m <sup>2</sup>
Minimum for non-residential, commercial, industrial & educational	\$2,278.70
Maximum for non-residential, commercial, industrial & educational	\$45,574.10

These rates above are the minimums that shall apply. The Town may impose further charges where it is considered that water consumption and/or sewage discharge will have a significant impact upon the water and/or sewage systems.

**Schedule 'C' to By-law No. 2021-0059  
2022 Rate Schedule Summary**

**WATER SERVICE AND SEWER SERVICE BASE CHARGES**

Water Meter Size	Bi-Monthly Base Rate for Water	Bi-Monthly Sewer Service Charge
20mm or less (5/8")	\$31.83	\$22.24
25mm (1")	\$45.76	\$22.24
32mm (1 1/4")	\$76.75	\$22.24
37mm (1 1/2")	\$102.47	\$22.24
50mm (2")	\$185.13	\$22.24
75mm (3")	\$277.26	\$22.24
100mm (4")	\$369.69	\$22.24
150mm (6") or larger	\$414.75	\$22.24

**Note:** Where multiple meters are present in one facility, the base rate charge (only one) shall be based on the largest meter size for water and/or sewer plus \$22.24 for each extra meter provided that the billing is for one individual customer and that the meters service facilities within the same rate class (that is only industrial/commercial/institutional).

**WATER AND SEWER CONSUMPTION CHARGES**

	Water Rate	Sewer Rate
Residential	\$1.04 /m <sup>3</sup>	\$0.94 /m <sup>3</sup>
Industrial/Commercial	\$1.04 /m <sup>3</sup>	\$0.94 /m <sup>3</sup>
0 to 1,000 m <sup>3</sup>	\$1.04 /m <sup>3</sup>	\$0.94 /m <sup>3</sup>
greater than 1,000 m <sup>3</sup>	\$0.94 /m <sup>3</sup>	\$0.94 /m <sup>3</sup>

**Note:** Sewer charges will be based on metered water consumption, unless a sewage meter is installed. For residential customers are connected to the sewer only - no meter, a rate of 2 m<sup>3</sup>/day.

**OTHER CHARGES AND ADJUSTMENTS**

RESIDENTIAL SERVICES WITHOUT METERS	\$182.28 /30 day for 1
	\$410.16 /30 day for 1
FIRE HYDRANTS, FIRE STAND PIPES & SPRINKLER SYSTEMS	\$89.00 /Bi-Monthly
PRIVATE HYDRANT ANNUAL INSPECTION	\$106.43 /Hydrant (up to 1)
TEMPORARY SERVICE CONNECTION	No Charge for residential \$42.32 /day for sewer
HYDRANT USE	as per bylaw plus commercial
BULK WATER	\$2.40 /m <sup>3</sup> meters \$52.08 /month min \$52.08 /load - assis \$2.00 /m <sup>3</sup> - Medium
ACCOUNT CHANGES AT CUSTOMER'S REQUEST AND METER READING	\$39.05 /event
TEMPORARY SERVICE DISCONNECTION OR RESTORATION	\$44.59 includes meter \$60.00 surcharge after 10 days
SERVICES REFERRED TO OTHER DEPARTMENTS	Cost plus 5%